

# RSVP Computer Courses for December 2017

RSVP Singapore - The Organisation of Senior Volunteers

Tel: 6259 0802 Fax: 6259 0805

Email: [general@rsvp.org.sg](mailto:general@rsvp.org.sg) Website: [www.rsvp.org.sg](http://www.rsvp.org.sg)

Silver Infocomm Junction @ RSVP

Senior Volunteer Training Centre

#08-02 Junction 8 (Office Tower)

Singapore 579837

December

*Registration closes 3 days before course start date. For more information, please call 6259-0802 during office hours 9am – 6pm.*

COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
			MEMBER	NON-MEMBER	
<b>iBEGIN Courses:</b>					
Infocomm Media Development Authority of Singapore (IMDA) approved courses that guide senior citizens on basic Infocomm activities such as how to use a computer, surf the Internet, create email and instant messaging accounts, as well as protecting themselves through simple infocomm security tips.					
ADH-17E	<b>Basic Computer (English)</b> Learn how to use a computer. What makes up a computer, how to use the mouse and keyboard, basic features of the operating system (Windows 10) and basic Internet usage  <i>Suitable for anyone without any knowledge of computers.</i>	5, 19, 26 Dec Tues 9.30am-12.30pm	\$45	\$55	Dora Lim
ADH-17C	<b>Basic Computer (Chinese)</b> <b>初识电脑 (华语讲解)</b> 学习如何使用电脑，使用电脑的正确方式，电脑的组成，如何使用滑鼠和键盘，视窗 10(Win10) 的基本功能，互联网的基本使用与互联网的基本安全信息。 <i>适合没有电脑知识的学员。</i>	5, 12, 19 Dec Tues 2.30pm - 5.30pm	\$45	\$55	Lim Chee Chu
ADH-18E	<b>Internet 101 (English)</b> Learn how to access the Internet, surf Internet and search for information. <i>Min Requirement:</i> <i>Have basic knowledge of Basic Computer.</i>	6, 13, 20 Dec Wed 9.30am -12.30pm	\$45	\$55	Cindy Liu
IDA-15C (2016)	<b>Chinese Input via Handwriting (Chinese)</b> <b>手写识别输入法 (视窗平台) (华语讲解)</b> 手写输入法是一种笔式环境下的手写识别输入法，符合我们日常用笔写字的习惯。只要在手写板上按平常的习惯写字，电脑就能将其识别显示出来。手写输入法专为不熟悉拼音或不方便使用键盘的用户而开发。  基本要求：懂得书写中文字，而且滑鼠操作必须相当熟练 一、设置中文输入法 二、手写识别输入法 三、特殊符号输入法 四、网上资源 <i>参加者必须具有基本电脑和上网知识。</i>	7, 14 Dec Thurs 9.30am -12.30pm	\$35	\$40	Ada Chow

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| <p>1) Participants must be a Singapore citizen or PR &amp; above 50 years old</p> <p>2) <b>There will be no cancellation of classes stated on this schedule.</b></p> <p>3) Fees payable before or on 1<sup>st</sup> day of course attendance</p> <p>4) Allocated Trainers are subject to changes</p> | <p>5) <b>Fees paid are non-refundable.</b> Once payment is confirmed, <b>no course transfer or course make-up</b> will be allowed.</p> <p>6) RSVP Singapore reserves the right to postpone the courses.</p> <p>7) No phone or email registration allowed</p> |
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### IPAD Courses:

iPad familiarization course to introduce iPad for Seniors to enhance their computing knowledge and lifestyle.

COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
			MEMBER	NON-MEMBER	
Intro-iPad (EL) (2016)	<b>Introduction to iPad (English)</b>  In this course you will learn of the basics of iPad & iPhone such as navigating the device, arranging the apps, taking & organizing photos and videos, connecting to wi-fi, surfing the Internet, sending messages and downloading Apps from the Apple App Store.  <u>Min Requirement:</u>  Have basic knowledge of computer and Internet.	7, 14 Dec Thurs 9.30am-12.30pm	\$40	\$46	Yap Sock Hoe
Intro-iPad (CL) (2016)	<b>Introduction to iPad (Chinese)</b> <b>iPad 简介 (华语讲解)</b>  在这课程里, 你将会学习到 iPad & iPhone 的基础, 如: 设备的操纵, 应用程序的排列, 拍照和录像及整理, 无线局域网的连接, 网站的浏览, 信息的发送, 以及 Apple App Store 应用程序的下载。  <u>起码要求:</u>  参加者必须具有基本电脑和上网知识	11, 18 Dec Mon 2.30pm - 5.30pm	\$40	\$46	Cheow Chin Wang

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### Samsung Courses:

Samsung familiarization course to introduce Smartphone and Tablet for Seniors.

COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
			MEMBER	NON-MEMBER	
Sam-Phone (E) (2016)	<b>Maximising the usage of Samsung Smartphone (English)</b> <ul style="list-style-type: none"> <li>• Get familiarized with Samsung TouchWiz User Interface</li> <li>• Basic Set Up</li> <li>• Features of Photo Gallery</li> <li>• Various types of communication:                             <ul style="list-style-type: none"> <li>o Phonecall</li> <li>o Instant messaging</li> <li>o Whatsapp</li> <li>o Email</li> </ul> </li> </ul> <p><u>Participants for this course should:</u></p> <ul style="list-style-type: none"> <li>• Have basic knowledge of computer and Internet.</li> <li>• Have an Gmail account (Login ID and password)</li> <li>• If own a Samsung smartphone, please bring the following compatible phones: Note 2 or Note 3</li> </ul>	4, 11, 18 Dec Mon 2.30pm-5.30pm	\$55	\$64	Cindy Liu
Sam-Phone (C) (2016)	<b>Maximising the usage of Samsung Smartphone (Chinese)</b> <b>增强三星智能手机的用途(华语讲解)</b> 熟悉三星智能手机用户界面:基本设置, 相簿功能, 各种手机沟通方式比如: <ul style="list-style-type: none"> <li>o 拨电话</li> <li>o 传简讯</li> <li>o Whatsapp</li> <li>o 发电邮</li> </ul> <p><u>参与此课程的学员应该:</u></p> <ul style="list-style-type: none"> <li>• 掌握基本电脑和浏览互联网知识</li> <li>• 有一个Gmail电邮户口(帐号和密码)</li> <li>• 如果有自己的智能手机, 请带以下型号:Note2或Note 3</li> </ul>	6, 13, 20 Dec Wed 9.30am-12.30pm	\$55	\$64	Ada Chow

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### **iLIVE Courses:**

Infocomm Media Development Authority of Singapore (IMDA) approved advanced computer courses that offers lifestyle related infocomm skills.

COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
			MEMBER	NON-MEMBER	
IDA-18E	<p><b>Online Storage and Sharing (Cloud Computing – Google drive) (English)</b>                      Learn about the concept of Cloud Computing and its benefits. Learn to create a google drive account and use it. Understand the basic security concerns when using online storage and sharing applications.</p> <p><i><u>Min Requirement:</u>                      Have basic knowledge of computer and Internet and owns an email account (Bring along password).</i></p>	4, 11 Dec Mon 9.30am-12.30pm	\$35	\$40	Andy Pei

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