

RSVP Computer Courses for July 2018

RSVP Singapore - The Organisation of Senior Volunteers
 9 Bishan Place #09-03 Junction 8 (Office Tower)
 Singapore 579837
 Tel: 6259 0802 Fax: 6259 0805
 Email: general@rsvp.org.sg Website: www.rsvp.org.sg

**Silver Infocomm Junction @ RSVP
 Senior Volunteer Training Centre**
 #08-02 Junction 8 (Office Tower)
 Singapore 579837

July

Registration closes 3 days before course start date. For more information, please call 6259-0802 during office hours 9am – 6pm.

COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
			MEMBER	NON-MEMBER	
iBEGIN Courses: Infocomm Media Development Authority of Singapore (IMDA) approved courses that guide senior citizens on basic Infocomm activities such as how to use a computer, surf the Internet, create email and instant messaging accounts, as well as protecting themselves through simple infocomm security tips.					
ADH-17E	Basic Computer (English) Learn how to use a computer. What makes up a computer, how to use the mouse and keyboard, basic features of the operating system (Windows 10) and basic Internet usage <i><u>Suitable for anyone without any knowledge of computers.</u></i>	10 July Tuesday 2.30pm – 5.30pm	\$20	\$25	Mary Loh
ADH-17C	Basic Computer (Chinese) 初识电脑 (华语讲解) 学习如何使用电脑，使用电脑的正确方式，电脑的组成，如何使用滑鼠和键盘，视窗 10(Win10) 的基本功能，互联网的基本使用与互联网的基本安全信息。 <i><u>适合没有电脑知识的学员。</u></i>	13 July Friday 9.30am - 12.30pm	\$20	\$25	Lim Chee Chu
ADH-18E	Internet 101 (English) Learn how to access the Internet, surf Internet and search for information. Min Requirement: Have basic knowledge of Basic Computer.	16, 23, 30 July Mondays 2pm - 5pm	\$45	\$55	Cindy Liu

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ADH -19E	Using Windows 10 (English) NEW Learn about the features of Windows 10, the differences between Win 7/8/10. Understand the features on the desktop, security and maintenance features, Microsoft Edge browser, Cortana and how to utilize them. Demonstrate the ability to customize the Start menu and the system for ease of use. Download apps from the Windows Store. Min Requirement: Have basic knowledge of computer and Internet.	18, 19, 20 July Wed, Thurs, Fri 9.30am-12.30pm	\$45	\$55	Foo Chee Meng
IDA-13C (2016)	Chinese input via hanyu pinyin (Chinese) 汉语拼音输入（视窗平台）（华语讲解） 汉语拼音采用 26 个拉丁字母拼写，并且使用字母标注中文字读音作为中文字的一种音标。26 个拉丁字母或单独使用，或几个字母联合使用，代表汉语拼音中的声母、单韵母、复韵母、鼻韵母和特殊韵母。 基本要求：键盘操作必须相当熟练 一、汉语拼音的组成与规则 二、汉语拼音输入法 三、IME 输入板及软件盘 四、网上工具 <u>参加者必须具有基本电脑，上网知识和汉语拼音。</u>	4, 11 July Wednesdays 9.30am - 12.30pm	\$35	\$40	Yam Voon Mee

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IDA-15C (2016)	<p>Chinese Input via Handwriting (Chinese) 手写识别输入法（视窗平台）（华语讲解）</p> <p>手写输入法是一种笔式环境下的手写识别输入法，符合我们日常用笔写字的习惯。只要在手写板上按平常的习惯写字，电脑就能将其识别显示出来。手写输入法专为不熟悉拼音或不方便使用键盘的用户而开发。</p> <p>基本要求：懂得书写中文字，而且滑鼠操作必须相当熟练</p> <p>一、设置中文输入法 二、手写识别输入法 三、特殊符号输入法 四、网上资源</p> <p><u>参加者必须具有基本电脑和上网知识。</u></p>	17, 19 July Tues, Thurs 2.30pm - 5.30pm	\$35	\$40	Ada Chow

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iLIVE Courses:					
Infocomm Media Development Authority of Singapore (IMDA) approved advanced computer courses that offers lifestyle related infocomm skills.					
IDA-18E	Online Storage and Sharing (Cloud Computing – Google drive) (English) Learn about the concept of Cloud Computing and its benefits. Learn to create a google drive account and use it. Understand the basic security concerns when using online storage and sharing applications. <i>Min Requirement:</i> Have basic knowledge of computer and Internet and owns an email account (Bring along password).	5, 12 July Thursdays 9.30am-12.30pm	\$35	\$40	Andy Pei
IDA-18C	Online Storage and Sharing (Cloud Computing – Google drive) (Chinese) 网上文件储存与共享 (云端应用程序- Google Drive) <ul style="list-style-type: none"> • 创建 Google 云端账号 • 上载和下载文件 • 分享和管理云端文件 • 小秘招学习如何安全上网 • 参与此课程的学员应该: <ul style="list-style-type: none"> • 掌握基本电脑和浏览互联网知识 	9, 16 July Mondays 9.30am-12.30pm	\$35	\$40	Andy Pei

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IDA-07E (2016)	Social Networking (English)  Learn about social networking, what are the benefits of networking on the Internet. Networking procedures to sign up, build profile, network and ensure security on Facebook. <i>Min Requirement:</i> Have basic knowledge of computer and Internet and owns an email account (Bring along password).	10, 11, 12 July Tues, Wed, Thurs 2.30pm – 5.30pm	\$45	\$55	Tan Puay Kee
IDA-11E (2016)	Digital Video Management (English)  Learn how to download digital video clips, edit & enhance video clips, create different media and share them among friends. Min Requirement: Have basic knowledge of computer and Internet and owns a Gmail email account.	11, 18, 25 July Wed 2-5pm	\$45	\$55	Chan Kum Chun
ADH-20E +M Microbit provided	Basic Digital Making  <ul style="list-style-type: none"> • Micro: bit is the cheapest and most flexible way to introduce beginners to various aspect of digital coding. • This basic course aims to give participants a "feel" of coding and inspire them to be creative and undertakes more advanced Micro: bit projects. This basic session focused on explaining the features of the coding environment, some basic commands reinforced with hands-on exercises. Participants for this course should: Possess basic computer skills	24th July Tuesday 9.30am – 12.30pm	\$25	\$35	Teo Chin Seng
ADH-20E – M Microbit NOT provided			\$20	\$30	

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IPAD Courses:

iPad familiarization course to introduce iPad for Seniors to enhance their computing knowledge and lifestyle.

COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
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Inter-iPad (EL) (2016)	Intermediate iPad (English) Learn how to use the main preinstalled apps. More detailed coverage of: <ul style="list-style-type: none"> • Mail • Safari • iTunes (iCloud will be part of iTunes) • iPhoto or camera, • Facetime • Apps Store Things to Bring: <ul style="list-style-type: none"> • Apple ID & Password • If you already have an iPad, you are welcomed to bring it along. Min Requirement: Have basic knowledge in using iPad.	23, 25, 27 July Mon, Wed, Fri 9.30am-12.30pm	\$55	\$64	Adeline Lim
Inter-iPad (CL) (2016)	Intermediate iPad (Chinese) 中级 iPad (华语讲解) 了解如何使用已安装的应用程序。还有学习使用: <ul style="list-style-type: none"> •电邮 •Safari 浏览器 •iTunes (icloud 是 iTunes 中的一部分) •iPhoto 或相机, •Facetime •应用程序商店 需携带: <ul style="list-style-type: none"> •Apple ID 和密码 •如果你已经有一台 iPad, 欢迎你带来。 起码要求: 具备使用 iPad 的基本知识。	10, 17, 24 July Tuesdays 9.30am-12.30pm	\$55	\$64	Yap Sock Hoe

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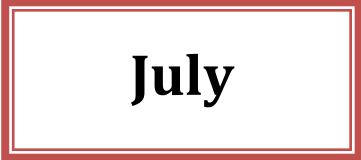
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Samsung Courses: Saamsung familiarization course to introduce Smartphone and Tablet for Seniors.					
COURSE ID	COURSE TITLE	DATE / TIME	F E E S		TRAINER
			MEMBER	NON-MEMBER	
Sam-Phone (E) (2016)	Maximising the usage of Samsung Smartphone (English) <ul style="list-style-type: none"> • Get familiarized with Samsung TouchWiz User Interface • Basic Set Up • Features of Photo Gallery • Various types of communication: <ul style="list-style-type: none"> o Phonecall o Instant messaging o Whatsapp o Email <p><u>Participants for this course should:</u></p> <ul style="list-style-type: none"> • Have basic knowledge of computer and Internet. • Have an Gmail account (Login ID and password) • If own a Samsung smartphone, please bring the following compatible phones: Note 2 or Note 3 	11, 13, 16 July Wed, Fri, Mon 9.30am – 12.30pm	\$55	\$64	Yeo Beng Choon
Sam-Phone (C) (2016)	Maximising the usage of Samsung Smartphone (Chinese) 增强三星智能手机的用途(华语讲解) 熟悉三星智能手机用户界面:基本设置, 相簿功能, 各种手机沟通方式比如: <ul style="list-style-type: none"> o 拨电话 o 传简讯 o Whatsapp o 发电邮 <p><u>参与此课程的学员应该:</u></p> <ul style="list-style-type: none"> • 掌握基本电脑和浏览互联网知识 • 有一个Gmail电邮户口(帐号和密码) • 如果有自己的智能手机, 请带以下型号:Note2或Note 3 	3, 5, 12 July Tues, Thurs 2.30pm-5.30pm	\$55	\$64	Ada Chow

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August

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iLIVE Courses: Infocomm Media Development Authority of Singapore (IMDA) approved advanced computer courses that offers lifestyle related infocomm skills.					
ADH- 21E	SkillsFuture at Digital Community (English) Managing Information and Communications (how to surf the internet and communicate via chatting apps). - Staying Safe online (tips on cybersecurity and staying vigilant while navigating online space). - Transacting Digitally (e.g. online shopping, banking apps and e-Payments). - Accessing Government Services (Government digital Services and applications). <i>Min Requirement:</i> Possess basic smartphone / tablet skills and internet browsing skill and owns an email account (Bring along password).	16, 21 Aug Thursdays 9.30am-12.30pm	\$33	\$38	Yeo Beng Choon
ADH-21C	基本数码技能 SkillsFuture at Digital Community <ul style="list-style-type: none"> ● 网络安全 (小秘招教你在上网时如何保持警惕和确保网络安全) ● 电子转账 (比如网上购物, 银行应用程序和电子付账) ● 连接政府公共服务平台 (政府的电子服务和应用平台) 参与此课程的学员应该: <ul style="list-style-type: none"> ● 掌握基本智能手机或平板电脑, 有一个电邮户口 	28, 30 Aug Tues and Thurs 9.30am-12.30pm	\$33	\$38	Lam Tuck Choy

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