

**SILVER INFOCOMM JUNCTION RSVP SINGAPORE**  
**IT COURSES @ RSVP SINGAPORE**

**December**


**REGISTER PERSONALLY AT**

**RSVP Singapore - The Organisation of Senior Volunteers**  
 9 Bishan Place #08-02 Junction 8 (Office Tower)  
 Singapore 579837  
 Tel: 6259 0802  
 Email: [general@rsvp.org.sg](mailto:general@rsvp.org.sg) Website: [www.rsvp.org.sg](http://www.rsvp.org.sg)

**TRAINING VENUE**

**RSVP Singapore - The Organisation of Senior Volunteers**  
 9 Bishan Place  
 #08-02 Junction 8 (Office Tower)  
 Singapore 579837

*Registration from 10am – 5pm and closes 3 days before course start date. For more information call: 6259-0802 from 9am – 6pm.*

COURSE ID	COURSE TITLE	DATE / TIME	FEES	
			MEMBER	NON-MEMBER
<b>iBEGIN Courses:</b>				
Infocomm Media Development Authority of Singapore (IMDA) approved courses that guide senior citizens on basic Infocomm activities such as how to use a computer, surf the Internet, create email and instant messaging accounts, as well as protecting themselves through simple infocomm security tips.				
CYBP-IDA-13C   Desktop	<b>SIJ-RSVP-汉语拼音输入(视窗平台)CHINESE INPUT VIA HANYU PINYIN (CHINESE)</b>  汉语拼音采用26个拉丁字母拼写，并且使用字母标注中文字读音作为中文字的一种音标。26个拉丁字母或单独使用，或几个字母联合使用，代表汉语拼音中的声母、单韵母、复韵母、鼻韵母和特殊韵母。  <b>起码要求</b> <ul style="list-style-type: none"> <li>• 必须具有基本电脑，上网知识和汉语拼音</li> <li>• 键盘操作必须相当熟练                             <ul style="list-style-type: none"> <li>○ 汉语拼音的组成与规则</li> <li>○ 汉语拼音输入法</li> <li>○ IME 输入板及软件盘</li> <li>○ 网上工具</li> </ul> </li> </ul>	17 December (Mon) 20 December (Thu)  9.30am – 12.30pm	\$35	\$40

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- |                                                                                                                                 |                                                               |
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| 2) There will be no cancellation of classes stated on this schedule.                                                            | 7) No phone or email registration is allowed.                 |
| 3) Fees payable before or on first day of course attendance.                                                                    | 8) All courses are SkillsFuture Credit eligible.              |
| 4) Allocated Trainers are subject to changes.                                                                                   |                                                               |
| 5) <b>Fees paid are non-refundable.</b> Once payment is confirmed, <b>no course transfer or course make-up</b> will be allowed. |                                                               |

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Infocomm Media Development Authority of Singapore (IMDA) approved courses that guide senior citizens on basic Infocomm activities such as how to use a computer, surf the Internet, create email and instant messaging accounts, as well as protecting themselves through simple infocomm security tips.				
CYBP-ADH - 19E   Desktop	<p><b>SIJ-RSVP-USING WINDOWS 10</b></p> <ul style="list-style-type: none"> <li>Learn about the features of Windows 10, the differences between Win 7/8/10</li> <li>Understand the features on the desktop, security and maintenance features, Microsoft Edge browser, Cortana, and how to utilize them</li> <li>Demonstrate the ability to customize the Start menu and the system for ease of use</li> <li>Download apps from the Windows Store</li> </ul> <p><b>Minimum requirement</b>                      Have basic knowledge of computer and Internet</p>	12 December (Wed) 13 December (Thu) 14 December (Fri)  9.30am – 12.30pm	\$45	\$55

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COURSE ID	COURSE TITLE	DATE / TIME	FEES	
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<b>iLIVE Courses:</b> Infocomm Media Development Authority of Singapore (IMDA) approved advanced computer courses that offers lifestyle related infocomm skills.				
CYBP-IDA-11E    Desktop	<b>SIJ-RSVP-DIGITAL VIDEO MANAGEMENT</b> Learn how to download digital video clips, edit and enhance video clips, create different media, and share them among friends.  <u>Minimum requirement</u> Have basic knowledge of computer and Internet and owns a Gmail email account	5 December (Wed) 12 December (Wed) 19 December (Wed)  2.00pm – 5.00pm	\$45	\$55
CYBP-ADH-21E    Bring Your Own Device – Android Smartphone	<b>SIJ-RSVP-SKILLSFUTURE FOR DIGITAL COMMUNITY</b> <ul style="list-style-type: none"> <li>Managing Information and Communications (how to surf the internet and communicate via chatting apps)</li> <li>Staying Safe online (tips on cybersecurity and staying vigilant while navigating online space)</li> <li>Transacting Digitally (e.g. online shopping, banking apps and e-Payments)</li> <li>Examples of Government Services (digital services and applications)</li> </ul> <u>Minimum requirements</u> <ul style="list-style-type: none"> <li>Have basic smartphone / tablet skills and internet browsing skill</li> <li>Owns an email account (bring along password)</li> </ul>	6 December (Thu) 7 December (Fri)  2.00pm – 5.00pm	\$33	\$38

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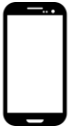
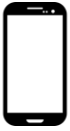
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COURSE ID	COURSE TITLE	DATE / TIME	FEES	
			MEMBER	NON-MEMBER
 Bring Your Own Device – Android Smartphone	<p><b>SIJ-RSVP-GOOGLE PHOTOS (EL)</b>                      Participants will learn how to use Google Photos App (with their smartphones) to:</p> <ul style="list-style-type: none"> <li>○ back up unlimited photos and videos</li> <li>○ search photos</li> <li>○ create album(s) and share with others</li> <li>○ create animation and movie, and more</li> </ul> <p><b>Minimum requirements</b></p> <ul style="list-style-type: none"> <li>• Have basic IT knowledge</li> <li>• Participants must bring their own phone and have a valid Gmail account with the phone (not for Windows phone)</li> </ul>	13 December (Thu) 14 December (Fri)  2.30pm – 5.30pm	\$40	\$46
 Bring Your Own Device – Android Smartphone	<p><b>SIJ-RSVP-GOOGLE 照片 (CL)</b>                      学员们将学习如何使用智能手机与 Google 照片应用:</p> <ul style="list-style-type: none"> <li>○ 备份无限的照片和视频</li> <li>○ 搜索照片</li> <li>○ 创建相册并与其他人分享</li> <li>○ 制作动画和电影, 等等</li> </ul> <p><b>起码要求</b>                      学员们必须携带自己的手机并拥有一个 Gmail 电邮帐户 (不适用于 Windows 手机)</p>	3 December (Mon) 10 December (Mon)  2.30pm – 5.30pm	\$40	\$46

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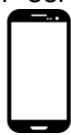

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CYBP-USP-1EL  Bring Your Own Device – Android Smartphone	<b>SIJ-RSVP-UNDERSTANDING SINGPASS (EL)</b> Overview of common SingPass features <ul style="list-style-type: none"> <li>Hands-on practice using simulated demos</li> <li>Protecting your SingPass account</li> </ul> <b>Minimum requirements</b> <ul style="list-style-type: none"> <li>Possess basic smartphone / tablet skills</li> <li>Have a SingPass account</li> </ul>	19 December (Wed)  9.30am – 12.30pm	\$20	\$25
<b>iPAD Courses:</b> iPad familiarization course to introduce iPad for Seniors to enhance their computing knowledge and lifestyle.				
Intro-iPad (EL) (2016)  Bring Your Own Device – iPad/iPhone	<b>Introduction to iPad (English)</b> In this course you will learn of the basics of iPad & iPhone such as navigating the device, arranging the apps, taking & organizing photos and videos, connecting to wi-fi, surfing the Internet, sending messages and downloading Apps from the Apple App Store.  <b>Minimum requirement</b> Have basic knowledge of computer and Internet	10 December (Mon) 11 December (Tue)  9.30am – 12.30pm	\$40	\$46

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Intro-iPad (CL) (2016)    Bring Your Own Device – iPad/iPhone	<b>SIJ-RSVP-IPAD简介 INTRODUCTION TO IPAD (CHINESE)</b> 在这课程里, 你将会学习到 iPad & iPhone 的基础, 如: 设备的操纵, 应用程序的排列, 拍照和录像及整理, 无线局域网的连接, 网站的浏览, 信息的发送, 以及 Apple App Store 应用程序的下载。  <b>起码要求</b> 参加者必须具有基本电脑和上网知识	19 December (Wed) 20 December (Thu)  2.30pm – 5.30pm	\$40	\$46

**Samsung Courses:**

Samsung familiarization course to introduce Smartphone and Tablet for seniors.

CYBP-IDA-Sam-Phone(EL)    Bring Your Own Device – Android Smartphone	<b>SIJ-RSVP-MAXIMISE THE USAGE OF SAMSUNG SMARTPHONE</b> <ul style="list-style-type: none"> <li>Get familiarized with Samsung TouchWiz User Interface, Basic Set Up, Features of Photo Gallery, and various types of communication:                             <ul style="list-style-type: none"> <li>Phone call</li> <li>Instant messaging</li> <li>WhatsApp</li> <li>Email</li> </ul> </li> </ul> <b>Minimum requirements</b> <ul style="list-style-type: none"> <li>Have basic knowledge of computer and Internet</li> <li>Owens a Gmail account – <i>please bring along login ID and password</i></li> <li>Bring with you your Samsung smartphone</li> </ul> <b>*Note that screenshots projected are from a Samsung phone*</b>	10 December (Mon) 13 December (Thu) 14 December (Fri)  2.30pm – 5.30pm	\$55	\$64
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CYBP-IDA-Sam-Phone(CL)    Bring Your Own Device – Android Smartphone	<p><b>SIJ-RSVP-增强三星智能手机的用途 MAXIMISING THE USAGE OF SAMSUNG SMARTPHONE (CHINESE)</b></p> <p>熟悉三星智能手机用户界面:基本设置, 相簿功能, 各种手机沟通方式比如:</p> <ul style="list-style-type: none"> <li>• 拨电话</li> <li>• 传简讯</li> <li>• WhatsApp</li> <li>• 发电邮</li> </ul> <p><b>参与此课程的学员需要</b></p> <ul style="list-style-type: none"> <li>• 掌握基本电脑和浏览互联网知识</li> <li>• 有一个Gmail电邮户口</li> <li>• Gmail电子邮箱的用户名和密码</li> <li>• 请带三星智能手机</li> </ul> <p><b>请注意!</b> 课堂上放映的截图是来自于三星智能手机</p>	17 December (Mon) 18 December (Tue) 19 December (Wed)  9.30am – 12.30pm	\$55	\$64

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